

ST GEORGE'S SCHOOL BOARD

PARENT GOVERNOR RECRUITMENT

AIM HIGHER



What is the opportunity here?

Are you a parent or carer that would like to join the St George's governing board as a "Parent Governor"?

The board's headline responsibilities are to ensure and enhance the school's purpose, culture, strategy and oversight. Tasks we pursue in partnership with the leadership team and a range of stakeholders.

With a refreshed series of goals for the coming years, this is an exciting time to join.

You will have a significant impact on the future of our wonderful school and enjoy a very rewarding experience in the process.

There are two vacancies. The term of office is four years.

Any parent, carer or person with parental responsibility for a child at the school can apply.

You do not need governance or leadership experience: we have lots.

You do not need specific qualifications: we can support you to learn anything you need to know.

You do not need specific or professional skills: we recruit particular skills (eg finance) differently to this process.

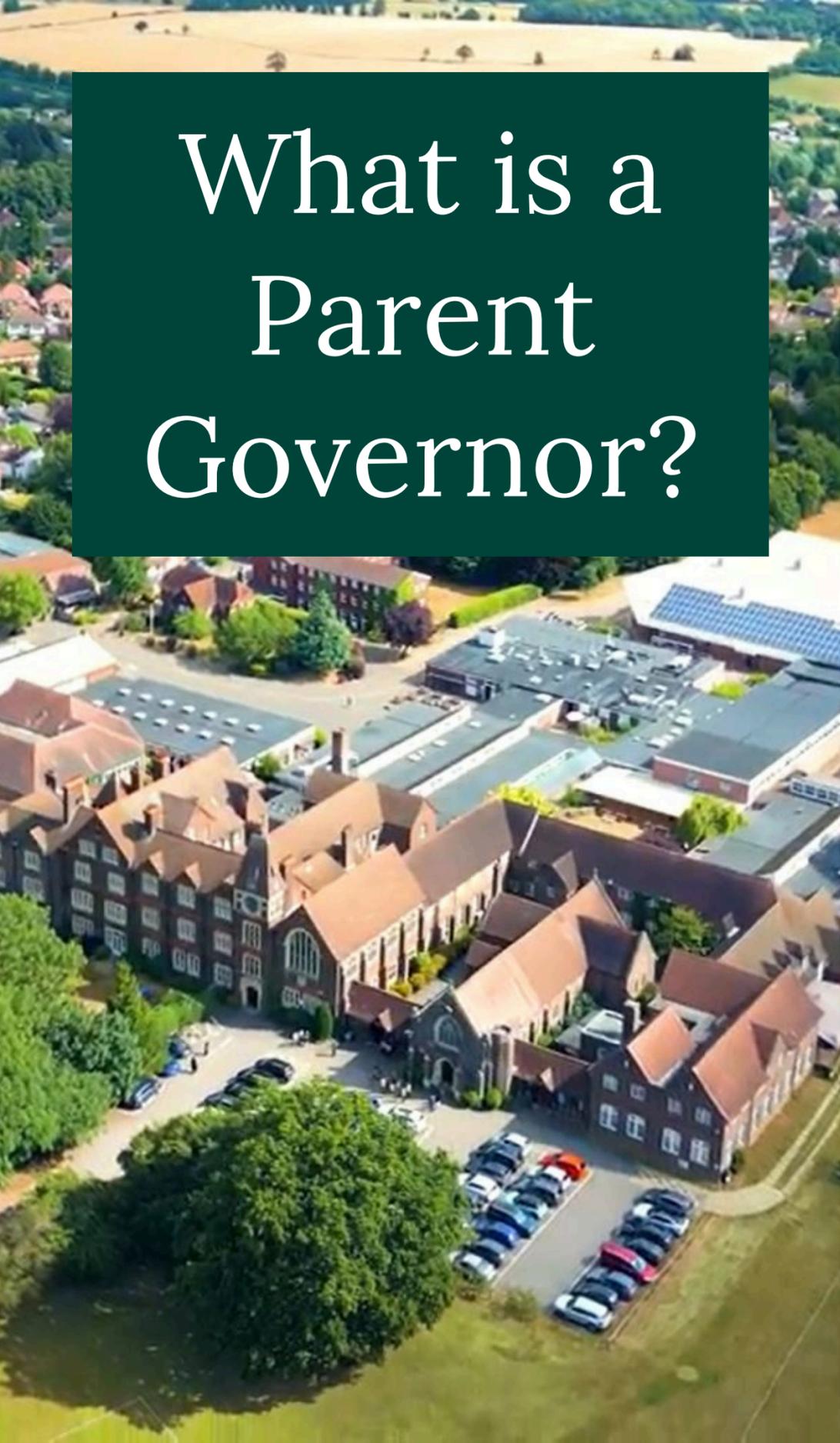
You must be eligible under public body requirements (see back of pack).

You just need a willingness to:

- **Serve and uphold our ethos and values**
- **Allocate the time needed**
- **Act on behalf of all students not just one's own**
- **Learn and have some fun as you go! :-)**



**Who can stand
for election?**

An aerial photograph of a school campus with several large, multi-story brick buildings, a parking lot with many cars, and green lawns. A dark green rectangular text box is overlaid on the top left of the image.

What is a Parent Governor?

What is a Parent Governor?

There are other governors who are parents. But a “Parent Governor” is a position uniquely elected by parents to serve on the governing board.

They ensure parental perspective is included discussions, helping the board to excel in its awareness of our families and their children.

They have the same duties and responsibilities as all governors, which would include:

- **Discretion Commitment** – keep confidential matters confidential.
- **Collective Responsibility** – make decisions as a team.
- **Visionary Role** – focus on big picture over operational detail.
- **Universal Advocacy** – serve the whole over personal interests.
- **Team Conduct** – respectful dialogue, active participation.
- **Learning Mindset** – commitment to any training and information.
- **Safeguarding Duty** – prioritise the wellbeing and safety of pupils.

PARENT GOVERNOR COMMITMENTS

The Term of office for a Governor is Four Years

<p>Full Governing Board (FGB)</p> <p>All Governor business.</p>	<p>All Governors sit on the FGB.</p> <p>Meet in person.</p>	<p>1.5 x 2hr meetings / term + meeting prep 1 x half day strategy day / year Short, online training as required</p>
<p>Board Committees</p>	<p>All Governors are required to sit on at least one committee.</p>	<p>2 x 1hr meetings / term + meeting prep Topical email exchange Short, online training as required Ad hoc relationship building</p>
<p>Staff & Students</p> <p>Wellbeing; Curriculum; SEND, Boarding, Admissions etc</p>	<p>Meets separately to the FGB, with their own roles and responsibilities.</p>	<p>Likely to meet online plus emails.</p>
<p>Finance & Facilities</p> <p>Budget; Technology; Safety; Operations etc</p>		<p>Our cycle is school termly: Governors typically only engage during term time.</p> <p>Autumn Term - c14 weeks Spring Term - c12 weeks Summer Term - c14 weeks</p> <p>c40 week cycle, not a whole year</p>
<p>Estates & Environment</p> <p>Environment; Planning; Systems; Sustainability</p>		
<p>Topical Links</p> <p>Safeguarding; Special Educational Needs etc</p>	<p>Some Governors will need to be a point person for a particular issue to create an additional and direct information link.</p>	
<p>Insight Visits</p> <p>Classroom Visits; Open Evening; Events etc.</p>	<p>All Governors should make school visits to experience school life feels, meet people, observe lessons and show support to the staff.</p>	<p>4 hrs / term + ad hocs at discretion TOTAL: c40 hours spread across c40 weeks a year + prep and ad hoc time</p>

WIDE RANGING, PERSONAL SUPPORT

Whether you have no board/professional experience or a lot, we have a pathway for you to ensure everyone can feel comfortable and bring their best.

Most of this can be done online or at your own convenience.

INDUCTION JOURNEY

All Governors will be provided with an induction journey to introduce them to the school and the basics of secondary education. business.

TRAINING

We are members of various impartial, external organisations that provide a mix of online and in person resources. Most can be done at your own convenience.

GOVERNOR LIAISON

Governors have links to different members of the SLT for Liaison. This provides an opportunity for any questions or access they would like with the school.

STATUTORY SUPPORT

There are some statutory requirements all governors must be aware of. We will provide you with all the documents and information you need to get started.

GOVERNOR BUDDY

Whilst we are all willing to help, we can also match you up with a more experienced governor to give you someone specific to approach for advice and queries.

TEAM MATERIALS

We maintain a Google Folder and use Governor Hub to organise all the materials governors will need, such as internal contact details, governor docs, minutes etc..

EXPLORATION

Decide whether or not this role is of interest.

- Read this pack
- Contact current governors to discuss the role (see our contact details)
- Read the National Governance Association [guidance on the role of Governors](#)

APPLICATION

Apply to be a governor, if you wish.

- Complete our application Form
- Include a written statement which is made available to voters (max. 250 words). Include the relevant skills and experience that you may have to support you in a governor role.

Deadline: Friday, 26 September 2025

ELECTION

If we have more than two applications, we will hold an election

- This will take place between 3 - 17 October 2025.
- Names of the candidates and supporting statements will be issued to all parents/carers to consider
- Voting will take place online, or by return of a letter to Goddard Reception

The election result will be published on **Wednesday 22 October 2025**

INDUCTION

Helping you join the team and start your induction journey.

- We will invite the two successful nominees to meet the governors
- Provide documents you need to complete.
- Provide you with training before starting in the role
- Discuss and agree which committee you will join.

Eligibility Criteria

As a public body, we have a duty to ensure personal eligibility.
These are the universal requirements for all state school boards.

Eligibility and disqualifications to serve as a school parent governor:

- A governor must be aged 18 or over at the time of their election or appointment and cannot hold more than one governorship at the same school. A person is disqualified from election or appointment as a parent governor if they:
- Are employed at the school for more than 500 hours in any 12 consecutive months;
- are an elected member of the Local Authority.

A person is disqualified from holding or continuing to hold office as a governor or associate member if they:

- Are a registered pupil at the school;
- have failed to attend governing body meetings at the school without the consent of the governing body, for a continuous period of six months;
- have been disqualified for failing to attend governing body meetings at the school without the consent of the governing body, for a continuous period of six months whilst serving as a foundation, local authority, co-opted or partnership governor at the school in the last 12 months;
- have had their estate sequestrated and the sequestration has not been discharged, annulled or reduced;
- are subject to a bankruptcy restriction order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;

Eligibility Criteria

Eligibility and disqualifications to serve as a school parent governor (Cont):

- are subject to:
 - a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986
 - a disqualification order under the Companies Directors Disqualification(Northern Ireland) Order 2002
 - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order);
- have been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which they were responsible; or to which they were privy; or to which they contributed, or they facilitated by their conduct; or
- have been removed, under section 34 of the Charities and Trustee Investment (Scotland) Act 2005, from being concerned in the management or control of any body;
- are included in the list of people considered by the Secretary of State as unsuitable to work with children (under section 1 of the Protection of Children Act 1999);
- are subject to a direction of the Secretary of State under section 142 of the Education Act 2002 (or any other disqualification, prohibition or restriction which takes effect as if contained in such a direction);

Eligibility Criteria

Eligibility and disqualifications to serve as a school parent governor (Cont):

- are subject to a direction of the Secretary of State under section 128 of the Education and Skills Act 2008;
- are barred from regulated activity relating to children in accordance with section 3(2) of the Safeguarding Vulnerable Groups Act 2006;
- are disqualified from working with children under sections 28, 29, or 29A of the Criminal Justice and Court Services Act 2000;
- are disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care;
- are disqualified from registration under Part 3 of the Childcare Act 2006;
- have been convicted of any offence and received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming a governor;
- have been convicted of any offence and received a prison sentence of two and a half years or more in the 20 years before becoming a governor;
- have been convicted of any offence at any time and received a prison sentence of 5 years or more;
- have been convicted of an offence and sentenced to a fine under section 547 of EA 1996 (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premise) during the 5 years prior to or since appointment or election as a governor;
- have refused a request by the clerk to the governing body to make an application under section 113B of the Police Act 1997 for a criminal records certificate

Our Contact Details

You are very welcome to contact us if you have any further queries prior to completing the nomination form:

John Featherby, Chair:

jfeatherby@stgeorges.herts.sch.uk

Liz Cowan, Vice Chair:

ecowan@stgeorges.herts.sch.uk

David McNally, Vice Chair:

dmcnally@stgeorges.herts.sch.uk

General Enquiries about the role or the process:

admin@stgeorges.herts.sch.uk



Do you have any questions?

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