



ENTRY TO THE SIXTH FORM OF ST GEORGE'S SCHOOL

We wish to encourage students, who want to meet the challenge of A Levels, to seek entry to the Sixth Form at St George's. The School does not run an "open access Sixth Form"; entry is **conditional** and regular reviews of a student's performance are carried out.

Admission Arrangements for Entry to the Sixth Form in September 2025

St George's encourages pupils to enter the Sixth Form who have decided to commit themselves to the high expectations and academic standards of the School. They will want to support and uphold the School's traditional values and ethos. Sixth Formers will want to be active members of a community which is based on tradition and has an active Chapel life. This will involve weekday Chapel attendance. Many students in the Sixth Form also participate in Sunday worship and some lead the School's Christian Union group, "More to Life". Sixth Formers must take part in compulsory games and represent the School if required during the week and at weekends. Loyalty to the School, the Houses and participation in the wide range of extra-curricular activities is a priority and this will be explained at a personal discussion with each internal applicant when course choices and career pathways are discussed.

St George's has a long tradition of welcoming applications from students taking their GCSEs at other schools who wish to continue their academic success in a traditional, high achieving school. St George's will be pleased to meet with applicants whose secondary education has not been accredited by GCSEs, such as a curriculum offered at an overseas school or international school.

Boarder applications for Sixth Form places are welcomed. St George's will interview all boarder candidates and expect to meet their parents. Early application for a boarding place is essential, and the School will assess each candidate's suitability as a boarder for Keswick (Girls) House and Crosthwaite (Boys) House.

The School will plan a programme of courses based on the curriculum requirements of existing pupils and places will be offered to applicants from other schools on courses if there are places available.

All entrants must accept the Sixth Form Code of Conduct and sign the Sixth Form Contract as described in the Sixth Form Prospectus.

Admission Numbers

- **Boarding places**

There is an admission number of up to 10 for Sixth Form boarders who satisfy the entry requirements. If there are more boarding places available in each of the Sixth Form years these will be made available to boarding applicants. These places are not transferable to day places.

- **Day places**

There is an admission number of 40 external day places for pupils who satisfy the entry requirements. The School may exceed this number if the preferred courses of study are not oversubscribed and the applicant has met the relevant entry requirements.

Entrance Requirements for Students

- a) All entrants must have a minimum of 5 full GCSEs or equivalent (see Note 1) at grades 9-5, which would include both English (Language or Literature) and Mathematics, and with 3 of their passes at grade 6 or above. Grade 5 passes in two half course GCSEs will be treated as equivalent to one grade 5 pass in a full course GCSE.
- b) All entrants must fulfil subject course entrance requirements as specified in the Sixth Form Prospectus – parents and students must read the Prospectus carefully to see the exact requirements for individual subject entry.

c) All entrants must apply to study at least 3 recognised courses.

d) St George's students who wish to apply to be enrolled in the 6th form without meeting all of requirements a-c, can be considered but such applicants can only be offered places if there is very compelling other evidence which satisfies the school that they can and will cope with the 6th form curriculum and expectations of St. George's

It should **not** be expected that the School will allow students to repeat Year 11 if they have not achieved good GCSE grades. A student wishing to do so will need to re-apply to join the school as an "out of year" admission.

Meeting the requirements of any course is no guarantee that the applicant will automatically be offered a place on his or her preferred choices.

Enrolment into Sixth Form at St George's school closes at the end of the first full week of Autumn Term. After this time all outstanding offers will be withdrawn.

In the event of over-subscription at St George's:

If, **on course registration day in September**, there are more applicants who satisfy requirements a) to d) inclusive, than there are places available, the following tie-break rules in the given order will be applied.

1. Students who are a 'child looked after' or a child who was looked after, but ceased to be so because they were adopted, or became subject to a child arrangements order or a special guardianship order including those previously looked after outside England (please see note 2 below)
2. Students with a parent who is a member staff (please see note 3 below)
3. Students with a sibling at the school as a day pupil at the time of application to the Sixth Form (please see note 4 below)
4. Students who previously have at any time had a sibling at the school as a day pupil (please see Note 5 below).
5. Students who can prove that they have particular medical or social reasons which makes the Sixth Form at St George's School uniquely well suited to the applicant (please see note 6).
6. The applicant whose normal residence is closest to the School as measured by Hertfordshire County Council (please see note 7)

Should a parent or student wish to apply to be enrolled in the 6th form without meeting all of requirements a-c, this can only be considered once all qualifying applicants down to and including tie-break 6 have been offered places. Such applicants can only be offered places if there is capacity for them, and if there is very compelling other evidence to satisfy the school that they can and will cope with the 6th form curriculum of St. George's.

Note 1

The school will determine which grades in which qualifications count as appropriate equivalents. The school will accept a Certificate of Comparability from UK ENIC when making its determination.

Note 2

A "child looked after" is a child who is: a) in the care of a local authority, or b) being provided with accommodation by a local authority in the exercise of their social services functions (section 22(1) of The Children Act 1989)

All children adopted from care who are of compulsory school age are eligible for admission under rule 1.

Children in the process of being placed for adoption are classified by law as children looked after providing there is a Placement Order and the application would be prioritised under Rule 1.

Children who were not “looked after” immediately before being adopted or made the subject of a child arrangement order or special guardianship order, will not be prioritised under rule 1. Applications made for these children, with suitable supporting professional evidence, can be considered under rule 5.

¹ Child arrangements order

Under the provisions of the Children and Families Act 2014, which amended section 8 of the Children Act 1989, residence orders have now been replaced by child arrangements orders which settle the arrangements to be made as to the person with whom the child is to live.

² Special guardianship order Under 14A of The Children Act 1989, an order appointing one or more individuals to be a child’s special guardian or guardians.

Children previously looked after abroad and subsequently adopted will be prioritised under Rule 1 if the child’s previously looked after status and adoption is confirmed by Hertfordshire’s “Virtual School”. The child’s previously looked after status will be decided in accordance with the definition outlined in The Children & Social Work Act 2017:

- i. to have been in state care in a place outside England and Wales because he or she would not otherwise have been cared for adequately, and
- ii. to have ceased to be in that state care as a result of being adopted.

A child is in “state care” if he or she is in the care of, or accommodated by –

- (a) a public authority
- (b) a religious organisation, or
- (c) any other organisation the sole or main purpose of which is to benefit society.

Note 3

Children with a parent who is a member of staff at St George's School. A parent means the mother, father, step-mother or step-father of the child and in every case living at the same permanent address as the child. A member of staff is defined as a person who has a permanent full time or part time contract of employment with the Governors/Academy Trust of St George’s School at the time of application, including teaching and non-teaching staff and qualifies in the following circumstances:

- (a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, or
- (b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage. This should be evidenced by a letter from the school’s Personnel Department.

Note 4

A “sibling” means the sister, brother, half brother or sister, a child looked after or previously looked after, or child of the parent or partner and in every case living permanently in the same home for at least four nights of the school week at the time of this application. This definition of sibling does not include cousins.

A sibling link will not be recognised for children living temporarily in the same house, for example a child who usually lives with one parent but has temporarily moved or a looked after child in a respite placement or very short term or bridging foster placement.

If a place is obtained for an older child following use of information assessed by the school as fraudulent or wilfully misleading, there will be no sibling connection priority given to subsequent children from that family.

Note 5

The definition of “sibling” is the same as note 3 above. The sibling must have been a day pupil at the school for three years or more and the applicant must have been living for the whole of that three year period at the same address for at least four nights of the school week. The integrity of this connection must be verifiable using the record as held on the school's management system.

Note 6

Application will only be considered at the time of the initial application, unless there has been a significant and exceptional change of circumstances within the family since the initial application was submitted. Documentary evidence from a third party medical consultant, social worker or other related sector professional will be required if applicants wish to be considered under this criterion. This will be assessed by the Governor’s Admissions Panel.

Note 7

If the main address has changed temporarily, then the parental address remains that at which the parent was resident before the period of temporary residence began unless it can be shown that all ties to the previous address have been relinquished, or that the move is not easily reversible. The Governors may refuse to base an allocation on an address which might be considered only a temporary address. This will include if the address where the child resides is part of an informal or private fostering arrangement, care by close family, or friends and family care, where the supervising adult has no legal parental responsibility for the child.

Children of UK service personnel (UK Armed Forces) - For families of service personnel with a confirmed posting to their area will be able to use this address for consideration of the application, even if the child is yet to take up residence, if accompanied by an official government letter which declares a relocation date and a Unit postal address or quartering area.

Fraudulent applications

St George's School will do as much as possible to prevent applications being made from fraudulent addresses, including referred cases to the Shared Anti-Fraud service for further investigation as necessary. Address evidence is frequently requested, monitored and checked and school places will be withdrawn when false information is deliberately provided. St George's School will take action in conjunction with the Local Authority in such cases which would include, for example:

- When a child's application address does not match the address of that child at their current school;
- When a child lives at a different address to the applicant;
- When the applicant does not have parental responsibility;
- When a family move shortly after the closing date of applications when one or more of the following applies:
 - o The family has moved to a property from which their application was less likely to be successful;
 - o The family has returned to an existing property;
 - o The family lived in rented accommodation for a short period of time (anything less than a year) over the application period;
 - o Official/public records show a different residence at the time of application.
- When a child starts at the allocated school and their address is different from the address used at the time of application.

Parents/carers will need to show that they have relinquished residency ties with their previous property and they, and their child(ren) are permanently residing at the address given on the application form.

Specific requirements for BOARDING students:

- Boarders in Year 11 must have paid all outstanding fees before they may return (either as a Day or a Boarding student) in Year 12.
- Students who are offered a place in the Sixth Form as a Boarder must pay a deposit as set by the Governors. This must be paid within two weeks of the offer to confirm their acceptance of the place, or the place will not be held. This deposit will be refunded if a student fails to satisfy the academic requirements of their chosen course.
- Boarding applicants, whether internal or external, must have a good discipline record and be suited to Sixth Form Boarding. Failure to accept the rules and guidelines of the Boarding community may result in the place being withdrawn.
- Once admitted to Boarding, fees must be paid on time, or the place may be forfeited.

Right Of Appeal

If an application is refused there is a statutory right of appeal to an independent committee. Any places given on appeal are in addition to places offered up to the published admission limit. For further information applicants should email the appeals team at school.appeals@hertfordshire.gov.uk.

Note on multiple births

In the sixth form admission process, each applicant applies in their own right. No priority is given to twins or siblings of multiple birth on the basis that one twin or sibling of multiple birth has been allocated a place through this process.