

# ENTRY TO THE SIXTH FORM OF OUR VOLUNTARY AIDED SCHOOL

## ENTRY TO THE SIXTH FORM

We wish to encourage students, who want to meet the challenge of AS and A Levels, to seek entry to the Sixth Form at St George's. The School does not run an "open access Sixth Form"; entry is **conditional** and regular reviews of a student's performance are carried out.

### Admission Arrangements for Entry to the Sixth Form in September 2012

St George's encourages pupils to enter the Sixth Form who have decided to commit themselves to the high expectations and academic standards of the School. They will want to support and uphold the School's traditional values and ethos. Sixth Formers will want to be active members of a community which is based on tradition and has an active Chapel life. This will involve compulsory weekday Chapel attendance. Many students in the Sixth Form also participate in Sunday worship and lead the School's Christian Union group, "More to Life". Sixth Formers must take part in compulsory games and represent the School if required during the week and at weekends. Loyalty to the School, the Houses and participation in the wide range of extra-curricular activities is a priority and this will be explained at a personal meeting with each applicant when A/AS course choices and career pathways are discussed.

St George's has a long tradition of welcoming applications from students taking their GCSEs at other schools who wish to continue their academic success in a traditional, high achieving school. St George's will be pleased to meet with applicants whose secondary education has not been accredited by GCSEs, such as a curriculum offered at an overseas school or international school.

Boarder applications for Sixth Form places are welcomed. St George's will interview all boarder candidates and expect to meet their parents. The School will require references which give predicted GCSE grades. Early application for a boarding place is essential, and the School will assess each candidate's suitability as a boarder for Keswick (Girls) House and Crosthwaite (Boys) House.

The School will plan a programme of courses based on the curriculum requirements of existing pupils and places will be offered to applicants from other schools on courses if there are places available. Applicants for day places will be invited to the School to discuss their applications and references sought from their present schools.

All entrants must accept the Sixth Form Code of Conduct and sign the Sixth Form Contract as described in the Sixth Form Brochure.

### Admission Numbers

The Governors have established the total Admissions Number at least 165 of its own students for entry to Year 12, the Lower Sixth, each September and in addition

- **Boarding places**  
There is an admission number of 10 for Sixth Form boarders who satisfy the entry requirements. If there are more boarding places available in each of the Sixth Form years these will be made available to boarding applicants. These places are not transferable to day places.
- **Day places**  
There is an admission number of 5 external day places for pupils who satisfy the entry requirements. The School may exceed this number if the preferred courses of study are not oversubscribed and the applicant has met the relevant entry requirements.

### Entrance Requirements for Students

- a) All entrants must have a minimum of 5 full GCSEs at grades A\* – C, which would normally include English (Language) and Mathematics, and with 3 of their passes at grade B or above. Grade B passes in two half course GCSEs will be treated as equivalent to one grade B pass in a full course GCSE.
- b) All entrants must fulfil subject course entrance requirements as specified in the Sixth Form Brochure – parents and students must read the Brochure carefully to see the exact requirements for individual subject entry.
- c) All entrants should apply to study 4 AS subjects in Year 12, the Lower Sixth.

- d) All coursework or controlled assessment deadlines or requirements in GCSE courses followed in Year 11 must have been met, and unless their school had agreed to “disapplication” for a subject entry, all GCSE courses followed must have been satisfactorily completed, including attendance at practical and oral examinations.
- e) St George’s pupils must have fulfilled their Chapel attendance commitment during Years 10 and 11 as evidenced by their Chapel attendance record kept by the Head of House.

It should **not** be expected that the School will allow students to repeat Year 11 if they have not achieved good GCSE grades.

Meeting the requirements of any course is no guarantee that the applicant will automatically be offered a place on his or her preferred choices.

**In the event of over-subscription for courses at St George’s:**

If, **on course registration day in September**, there are more applicants who satisfy requirements a) to e) than there are places available, the following tie-break rules in the given order will be applied.

1. Students who are in public care (please see note 1 below)
2. Students who are already on roll at St George’s
3. Students with a brother or sister at the School at the time of entry (course registration day) to the Sixth Form (please see note 2 below)–
4. Students who can prove that they have particular medical or social reasons for attending the Sixth Form at St George’s and no other school (please see note 3) or who can prove that they have a “boarding need” (please see note 3a)
5. If over subscription is within a subject taught at St George’s then a place will be allocated to the applicant scoring the higher grade or mark in that subject or a related subject which is a requirement of entry to that subject
6. In the event of there still being an over-subscription, then the applicant who has the highest total GCSE points score, capped at 8 subjects, will be admitted
7. The applicant whose normal residence is closest to the School as measured by Hertfordshire County Council (please see note 4)

**Note 1** - A student in public care is one who is looked after by a local authority in accordance with section 22 of the Children Act 1989 at the time of application and who the local authority confirms will still be looked after at the time of admission.

**Note 2** - A “brother” or “sister” means the brother, sister, half brother or sister, adopted brother or sister, or child of the parent or partner, living in the same house for at least three nights of the school week. This definition of brother and sister does not include cousins. Older brothers or sisters who are in the final year of the normal age range of the school (ie in Year 13) will not count for this criterion.

**Note 3** - Documentary evidence from a medical consultant, social worker or other related sector professional will be required if applicants wish to be considered under this rule. A Governors’ Admissions Panel will determine whether the evidence provided is sufficiently compelling to meet the requirements of this criterion.

**Note 3a** - Children who have satisfied the Governing Body that they have a significant degree of boarding need:

- ◆ Children of Crown Servants serving abroad;
- ◆ Children at risk or with an unstable home environment;
- ◆ Children of service personnel who have died while serving or who have been discharged as a result of attributable injury;

**Note 4** – The child’s normal residence is considered to be the one at which he or she spends at least three nights of the school week. Measurements are made by Hertfordshire County Council who use a specialist software package to calculate them. The definition of home-school measurement corresponds to the one used by Hertfordshire County Council in the County’s admission arrangements and application literature. It is a straight line distance measurement.

**Specific requirements for BOARDING students:**

- Boarders in Year 11 must have paid all outstanding fees before they may return (either as a Day or a Boarding student) in Year 12.
- Students who are offered a place in the Sixth Form as a Boarder must pay a deposit of £1,000 (or a further £700 if they are already a boarder who has paid the initial deposit). This must be paid within two weeks of the offer to confirm their acceptance of the place, or the place will not be held. This deposit will be refunded if a student fails to satisfy the academic requirements of their chosen course.
- Boarding applicants, whether internal or external, must have a good discipline record and be suited to Sixth Form Boarding. Failure to accept the rules and guidelines of the Boarding community may result in the place being withdrawn.
- Once admitted to Boarding, fees must be paid on time, or the place may be forfeited.

**Right Of Appeal**

If an application is refused there is a statutory right of appeal to an Independent Appeal Panel. Any places given on appeal are in addition to places offered up to the published admission limit. Appeals for entry to the Sixth Form may be lodged by either the parent or the student.