



## INFORMATION FOR PARENTS OF STUDENTS ATTENDING ST GEORGE'S SCHOOL

Occasionally, we may take photographs of the children at our school. We may use these images in our school prospectus or in other printed publications that we produce, as well as on our website. We may also make video or webcam recordings for school-to-school conferences, monitoring or other educational use.

From time to time, our school may be visited by the media who will take photographs or film footage of a visiting dignitary or other high profile event. Pupils will often appear in these images, which may appear in local or national newspapers, or on televised news programmes.

We will not use the personal details or full names (which means first name **and** surname) of any child in a photographic image on video, on our website, in our school prospectus or in any of our other printed publications. We may use group or class photographs or footage with very general labels, such as “a Science class” or “the 1<sup>st</sup> Lacrosse XII”. We will not include personal e-mail or postal addresses, or telephone or fax numbers on video, on our website, in our school prospectus or in other printed publications.

To comply with the Data Protection Act 1998, we need your permission before we can photograph or make any recordings of your child. *You will understand that it would be very helpful to the school if ALL parents were to grant this permission – otherwise, logging and tracking which children can and cannot be photographed will pose a considerable challenge.*

Name of Pupil (Block Capitals)		
Name of Parent/Guardian		
I understand that images may be taken of my child as follows:		
<ul style="list-style-type: none"> <li>• By the local media in covering school activities that show the school and pupils in a positive light. (Drama and musical performances, sports, prize-giving etc.)</li> <li>• By staff and photographers acting on behalf of the school for use in displays and publicity material.</li> </ul>		
Having read the statement above, do you give your consent for photographs or other images to be taken and used? (please tick the appropriate box)	<input type="checkbox"/>	<b>YES</b> , I give my consent for pictures to be taken and used.
	<input type="checkbox"/>	<b>NO</b> , I do not give my consent for pictures to be taken and used.
Signature of Parent/Guardian		
Date		